

## FEAS First Year Rewrite Exam Application

Email Form: [lindsay.campbell@queensu.ca](mailto:lindsay.campbell@queensu.ca)

**Application Deadline:** May 17, 2019

**Remote Fee Due:** May 24, 2019 **Exam Fee Due:** May 31, 2019 (Once fees are posted the fees will remain unless the exam is dropped).

**Drop Deadline:** May 31, 2019

Last name:	First Name:	Student Number:
Queen's Net ID:	Are you registered with SASS(Student Accessibility):	
Student Signature:		Date:

Personal information collected on this form is collected under the authority of the Royal Charter of 1841, as amended. The information collected on this form may be retained in the student's file, will be used to process this request, and will be shared with Queen's personnel who need the information to perform their duties. If you have any questions about the information collected or how it will be used, please contact the Freedom of Information and Protection of Privacy Coordinator, Faculty of Engineering and Applied Science, Beamish-Munro Hall, Rm 300, or phone 613-533-2055.

**Regulation 1 (i)** A student who wishes to rewrite second term examinations of the first year when they are offered at the end of the Extended Program may register to do so only within the first two weeks of the Summer Term, and may cancel this registration without academic penalty only within the first three weeks of the Summer Term.

**FEES: Rewrite Exam fee: \$300.00+ \$10.00(student activity levy) paid on SOLUS as per normal tuition payment**

**If you choose to rewrite the exam(s) in a location other than Kingston** there is an additional one-time administrative fee of \$75 and a remote fee of \$300 per exam. These fees are paid via credit card on-line at <http://forms.engineering.queensu.ca> to the faculty office. The remote fees are in addition to the exam cost of \$300.00 (plus \* \$10 student activity levy)

**REWRITE ELIGIBILITY:** If your Engineering Term Grade Point Average in May is 0.7 or greater you are eligible to rewrite any or all of the exams below. (The Engineering Term Grade Point Average is the Grade Point Average of all courses taken during the Fall and Winter term, while registered in the Faculty of Engineering and Applied Science)

**Only check a location if you are not writing in Kingston.**

	Remote City Locations					FEE- \$75.00+\$300.00 (credit card as above)
	Calgary		Toronto		Vancouver	Halifax
	Sudbury		Winnipeg		London	

The exam timetable is posted here <http://my.engineering.queensu.ca/Current-Students/First-Year-Studies/Section900/DetailedInformation.html#Rewrite>

✓	Rewrite	Exam Dates
	APSC 112	June 20, 2019
	APSC 114(ECEi)	June 20, 2019
	APSC 132	June 21, 2019
	APSC 162	June 19, 2019(am)
	APSC 172	June 18, 2019
	APSC 174	June 17, 2019
	APSC 182	June 19, 2019(pm)

<b>To be completed by the Faculty of Engineering and Applied Science</b>	
Advisor, First Year Studies: Do you support this request?	Yes No
Advisor, First Year Studies Signature:	Date: