

# FEAS Supplemental Examination Request

Application Due - June 14, 2019

Fee Due: \$300.00 September 1<sup>st</sup>, 2019

Drop Deadline - August 16, 2019



Last name:	First Name:	Student Number:	
Queen's Email Address:		Program:	Year of Study:
Student Signature:		Date:	
Are you registered with SASS(Student Accessibility):			

Personal information collected on this form is collected under the authority of the Royal Charter of 1841, as amended. The information collected on this form may be retained in the student's file, will be used to process this request, and will be shared with Queen's personnel who need the information to perform their duties. If you have any questions about the information collected or how it will be used, please contact the Freedom of Information and Protection of Privacy Coordinator, Faculty of Engineering and Applied Science, Beamish-Munro Hall, Rm 300, or phone 613-533-2055.

**Exams will be written on September 3, 4, and 7, 2019 in Walter Light Hall**

### Supplemental Exam Request #1

### Supplemental Exam Request #2

Course Number: \_\_\_\_\_

Course Number: \_\_\_\_\_

Final Mark Received: \_\_\_\_\_

Final Mark Received: \_\_\_\_\_

Approved :	Denied:	Date:	Approved:	Denied:	Date:
Comments:			Comments:		

Applications and Cancellations to: [lindsay.campbell@queensu.ca](mailto:lindsay.campbell@queensu.ca) or in person to Rm 300 Beamish Munro Hall

Contact: 613-533-2055

FEE: \$300.00 due September 1<sup>st</sup> pay with tuition payment to SOLUS

### Regulation 14 – Supplemental Exams

Please refer to the Engineering and Applied Science Calendar for the complete information on Regulation 14

<http://calendar.engineering.queensu.ca/content.php?catoid=2&navoid=42#faculty-regulation>

**ELGIBILITY:** You must have an **Engineering Term GPA of 0.70** or higher and an **Engineering Cumulative GPA of 1.60** or higher and a **final grade of 'FR'** in an upper year course to write a supplemental examination.

A maximum of three examinations can be written in a student's degree program, with no more than two in any calendar year.

Any student who completes more than one rewrite examination in any individual first-year course will have the total number of supplemental examinations permitted reduced by one for each additional rewrite. (This regulation is applicable to students admitted to the Faculty of Engineering and Applied Science for the 2007/08 session and subsequent sessions.)

A student failing to write a supplemental examination for which he or she is registered will receive a **mark of ZERO "0"** and **the fee is non-refundable.**

NOTE: Winter Term grades are available in SOLUS May 12, 2019