

## Information Sheet – Incoming Exchange Students

(**Note:** the information provided in this Information Sheet and on our websites is the information currently available as at September 2021 and may be subject to change for 2022 and 2023.)

Name of University	University of Canterbury
University Website	<a href="http://www.canterbury.ac.nz">www.canterbury.ac.nz</a>
Website for Incoming Student Exchange	<a href="https://www.canterbury.ac.nz/study/study-abroad-and-exchange/incoming-student-exchange/">https://www.canterbury.ac.nz/study/study-abroad-and-exchange/incoming-student-exchange/</a>
Mailing Address	<p>Postal address: International Relationships Office University of Canterbury Private Bag 4800 Christchurch 8140 New Zealand</p> <p>Courier address: International Relationships Office University of Canterbury 20 Kirkwood Ave, Ilam Christchurch 8041 New Zealand</p>
Contact Information	<p>Ms Percy Chan (International Mobility Co-ordinator) <a href="mailto:percy.chan@canterbury.ac.nz">percy.chan@canterbury.ac.nz</a> Phone: + 64 3 3693876</p>

## General Information

University of Canterbury	<p><b>An outstanding community</b> Established in 1873 by scholars of Oxford and Cambridge Universities, Te Whare Wānanga o Waitaha University of Canterbury (UC) is known for:</p> <ul style="list-style-type: none"> <li>• a supportive campus community</li> <li>• high-quality courses</li> <li>• unique applied learning opportunities, including internships, service learning, and community engagement.</li> </ul> <p><b>Learn from the best</b></p> <ul style="list-style-type: none"> <li>• UC’s academic staff are well known in their fields and often write the textbooks you will study. UC also brings in academics from around the world, including Oxford and Cambridge, via our staff exchange programme.</li> </ul>
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	<ul style="list-style-type: none"> <li>• We are home to over 40 recognised research centres, institutes, and hubs. UC was also the first university in New Zealand to receive the prestigious QS 5-star ranking for overall excellence.</li> <li>• UC is an important research university in Australasia and is in the top 2 for research in 9 out of 15 subject areas in Aotearoa New Zealand</li> <li>• Te Kura Umanga   UC Business School holds ‘Triple-Crown’ accreditation by AMBA, EQUIS, and AACSB</li> <li>• Engineering programmes are accredited by the Institution of Professional Engineers New Zealand, which is a signatory to the Washington Accord.</li> <li>• Academic World Ranking of Universities places UC 9th in the world for Civil Engineering (2020).</li> <li>• UC’s Erskine programme brings 75 experts from around the world to teach at UC each year.</li> </ul> <p><b>Innovative programmes</b> Over 100 different programmes are offered across 5 Colleges (Arts, Science, Engineering, Business and Law, and Education, Health and Human Development). Whatever your academic interests, UC has a broad selection of courses to choose from. UC offers a comprehensive range of courses, including several that you’re unlikely to come across in your home country, such as Maori language and culture, Antarctic Studies and courses in New Zealand and Pacific literature, history and politics. Whichever courses you choose, you’ll study alongside Kiwi students.</p> <p><b>Vibrant student community</b> Students on campus have a choice of modern accommodation and access to all the amenities of a fully equipped student village. UC features a thriving student association plus over 160 student led clubs catering to a huge range of interests.</p> <p>See how our Study Abroad and Exchange students have experienced New Zealand with their own photos and videos in our gallery at: <a href="https://www.canterbury.ac.nz/study/study-abroad-and-exchange/gallery/">https://www.canterbury.ac.nz/study/study-abroad-and-exchange/gallery/</a></p>
Christchurch	<p>Ōtautahi Christchurch is a recreational hot spot within easy reach of all the fun and adventure the region has to offer. It is the gateway to the South Island, and located in the province of Waitaha Canterbury. With a population of around 380,000, Christchurch is the largest city and the economic centre of the South Island.</p> <p><b>A recreational hub</b> UC is on the doorstep of a huge outdoor “playground” – with 10 ski fields within a two hour drive and beautiful beaches close by, you can surf and ski in the same day. Christchurch’s location on the east coast makes it perfect for water sports, with six swimming beaches within 30 minutes’ drive from UC. There are a number of rivers and lakes, including the picturesque Avon River which runs right through the city. The city’s Port Hills are popular for walking, rock climbing, and mountain biking. Hagley Park in the centre of the city has 165 hectares of park-like grounds.</p> <p><b>Vibrant entertainment options</b> Christchurch has a busy calendar of events — from art exhibitions and cultural celebrations to sporting events and music festivals. There are over 900</p>

	<p>restaurants, cafés, and bars to sample, many of them close to UC. Christchurch is also home to theatres and over 740 city parks.</p> <p><b>Leisure and lifestyle</b></p> <p>In 2019, Christchurch topped CNN’s list of 19 places to visit – describing the city, its buildings, and culture as “elegant”, “gorgeous”, “colourful”, and “dynamic”.</p>
Academic calendar	<p><u>UC Semester 1 2022 (February intake)</u> Lectures commence on: 21 February 2022 Exam period ends on: 25 June 2022</p> <p><u>UC Semester 2 2022 (July intake)</u> Lectures commence on: 18 July 2022 Exam period ends on: 12 November 2022</p> <p>Note: International Welcome (compulsory Orientation) and International Enrolment usually take place in the week before lectures commence. Exchange students should plan to be available in Christchurch up to and including the last day of the exam period, in case you have an exam scheduled on the last day of the period.</p> <p>The academic dates in 2022 can be found at: <a href="http://www.canterbury.ac.nz/study/keydates">www.canterbury.ac.nz/study/keydates</a></p>
Course load (number of points per semester or per year)	<p>A normal workload for one semester is 60 points (or 120 points for one year). Minimum course load is 45 points per semester (90 points per year) and the maximum load is 75 points per semester.</p>
Level of courses	<p>In <u>Arts, Science and Commerce</u>, the undergraduate (Bachelor) degree is a 3 year degree at Canterbury. This means that 300 level courses are the most advanced undergraduate courses in these areas. 400 level courses in these disciplines are graduate courses and undergraduate exchange students are <u>not</u> eligible to take 400 level courses, unless students have been granted admission to a Postgraduate Certificate of Proficiency.</p> <p>Note, however, that some <u>professional degrees such as Engineering, Forestry, Speech and Language Pathology and Social Work</u> are 4-year degrees and 400 level courses in these areas are therefore classed as undergraduate courses. Exchange students may be permitted to take 400 level courses in these disciplines if they have the necessary pre-requisites and the approval of the relevant department.</p>
Timetable	<p>Timetable Planner: This is a searchable course timetable at: <a href="https://mytimetable.canterbury.ac.nz/aplus/timetable/#subjects">https://mytimetable.canterbury.ac.nz/aplus/timetable/#subjects</a>. It allows anyone to enter combinations of courses and preview how they would fit into a timetable before they enrol at UC.</p>
Course information	<a href="https://www.canterbury.ac.nz/courseinfo/AdvancedSearch.aspx">https://www.canterbury.ac.nz/courseinfo/AdvancedSearch.aspx</a>
Language of instruction	English
Grading system	<a href="https://www.canterbury.ac.nz/study/grading-scale/">https://www.canterbury.ac.nz/study/grading-scale/</a>

## Exchange Information

Level of studies that accept exchange students	<p>Undergraduate</p> <p>Postgraduate exchange applications are considered on a case-by-case basis. Approval from academic departments and relevant deans will be required. Students are normally required to meet the postgraduate admissions requirements and have completed a bachelor degree in an appropriate subject with acceptable grades and have met the English language requirements for postgraduate study.</p>
Duration of exchange	<p>1 semester or 1 year (two semesters)</p> <p>Note that summer is not included in the exchange period.</p>
Programmes or courses not open to exchange students / restricted courses	<ul style="list-style-type: none"> <li>▪ Distance learning courses</li> <li>▪ 200 level Law courses</li> <li>▪ Fine Arts (studio courses)</li> <li>▪ Teacher Education</li> </ul> <p>Note: Education courses with EDUC course code under the Bachelor of Arts schedule are available to Exchange students.</p> <ul style="list-style-type: none"> <li>▪ Some Physical Education and Sport Coaching courses require police checks. <a href="mailto:ucmobility@canterbury.ac.nz">Please contact us at ucmobility@canterbury.ac.nz</a> to check if the Physical Education and Sport Coaching courses your students wish to take require police checks.</li> <li>▪ Journalism</li> <li>▪ Courses in MBA and Executive Development programmes</li> <li>▪ Clinical practice courses</li> <li>▪ Forest Biology (FORE218)</li> <li>▪ Communication Disorders are open to students who meet pre-requisites except for the clinical practice courses.</li> <li>▪ Social Work – field work courses are not open to Exchange students. Entry to other theory courses will be considered case-by-case basis and approval from Social Work will be required.</li> </ul> <p>Engineering - students wishing to take courses in any Engineering subject should include a list of courses they wish to take at UC with their Exchange application. Students who meet general admission requirements will be granted admission to the University first as per usual and their courses will then be sent to the appropriate Engineering department(s) for a decision as to whether students are able to take their selected courses. The International Relationships Office (IRO) will then advise students as to which courses have been approved.</p> <p>Some other courses are limited entry and may have additional entry requirements. Please contact the International Mobility Co-ordinator or Officer if students have enquiries about course restrictions.</p>
GPA requirement	B average
English language requirement	<p>Please see:</p> <p><a href="https://www.canterbury.ac.nz/enrol/international/english/">https://www.canterbury.ac.nz/enrol/international/english/</a></p>

Nomination period	<p>For partner universities: please refer to our email discussion for information on nomination criteria. If you have not contacted us to discuss the number of places available to your students with us, please do so first before you select and nominate students to us.</p> <p>Semester 1 2022 (February intake): For home university: please contact us for updates on our nomination period.</p> <p>Semester 2 2022 (July intake): TBC</p>
Application period/deadlines	<p>Semester 1 2022 (February intake): For home university: please contact us for updates on our application deadline.</p> <p>Semester 2 2022 (July intake): 15 April 2022</p>
Nomination and Application procedures / documents required	<p>Please see information about the application process on the webpage for Incoming Exchange Students at: <a href="https://www.canterbury.ac.nz/study/study-abroad-and-exchange/incoming-student-exchange/">https://www.canterbury.ac.nz/study/study-abroad-and-exchange/incoming-student-exchange/</a></p>
Services and facilities available to exchange students	<p>Libraries, on-campus computer and internet access, student clubs, access to Recreation Centre, Health Centre, Student Care, Students' Association (UCSA), etc.</p> <p>There are more than 160 clubs at UC, covering almost every interest imaginable from sports, politics, and international, through to community, performing arts, and social focuses. <a href="http://www.ucsa.org.nz/clubs/find-a-club">www.ucsa.org.nz/clubs/find-a-club</a></p> <p>We have a team of Student Care Advisors (<a href="https://www.canterbury.ac.nz/support/needtotalk/">https://www.canterbury.ac.nz/support/needtotalk/</a>) that offers support and advice to students. We also offer a range of other support services and you can see the information at: <a href="http://www.canterbury.ac.nz/support/">www.canterbury.ac.nz/support/</a></p>
Transcript	<p>Students do not need to request a transcript. Official transcripts (electronic) are provided via My eEquals after the completion of a student's exchange. My eEquals is a secured online platform allowing students to share the transcript with their home university. We will provide instructions to students on how to share the transcripts when the transcripts become available.</p>

### Arrival / International Welcome (compulsory Orientation)

Recommended arrival dates	<p>Compulsory International Welcome (Orientation) and International Enrolment usually take place the week before lectures commence. Therefore, students should plan to arrive before the International Welcome takes place. The dates of compulsory International Welcome (Orientation) and International Enrolment will be confirmed in due course.</p> <p><u>UC Semester 1 2022 (February intake)</u> International Welcome: 16 February 2022 (students should arrive a day or two before the event takes place). Lectures commence on: 21 February 2022 Exam period ends on: 25 June 2022</p>
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	<p><u>UC Semester 2 2022 (July intake)</u>  Lectures commence on: 18 July 2022  Exam period ends on: 12 November 2022</p> <p>Students should register for the International Welcome online:  <a href="https://www.canterbury.ac.nz/international/how-do-i-enrol/welcome/">https://www.canterbury.ac.nz/international/how-do-i-enrol/welcome/</a></p> <p>If staying in UC Accommodation Student Village (UCA) on campus (recommended for Exchange students, see further information on accommodation below), the arrival dates are posted on the website above. The arrival dates may be subject to change.</p> <p>An earlier arrival date is subject to availability.  Note: Semester 2 students cannot arrive too early as there is a tight turnaround time between Semester 1 students leaving and Semester 2 students arriving. See the move-in date on the website of the Study Abroad and Exchange accommodation offer below.</p>
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### Accommodation

On-campus accommodation	<p>The usual accommodation for Exchange students is at UC Accommodation Student Village. Study Abroad and Exchange accommodation offer is available to Exchange students staying at the Village. Students must complete a separate accommodation application online before the application deadline. Detailed information about the offer including fees, how to apply, arrival dates, etc. is available at:  <a href="https://www.canterbury.ac.nz/life/accommodation/international/exchange/">https://www.canterbury.ac.nz/life/accommodation/international/exchange/</a></p> <p>Availability at UC Accommodation Student Village is guaranteed for Exchange students provided that they apply for accommodation online by the deadline and return all subsequent contracts or documents and accept the offer by the required deadlines. See more information about the how to apply for accommodation on the webpage above. When making travel plans, it is very important that students also refer to the above accommodation website for the move-in dates, since if they arrive earlier than the move in dates they would need to find temporary accommodation until the move-in time.</p>
Application process	<p>Information on how to apply online and the online application form can be found on the Study Abroad and Exchange accommodation web page:  <a href="https://www.canterbury.ac.nz/life/accommodation/international/exchange/">https://www.canterbury.ac.nz/life/accommodation/international/exchange/</a>.</p>
Other accommodation facilities	<p>Please see the information on other accommodation facilities on the website of the Accommodation Office:  <a href="https://www.canterbury.ac.nz/life/accommodation/">https://www.canterbury.ac.nz/life/accommodation/</a></p> <p>Note that it could be difficult for students coming for one semester to find off-campus private rental accommodation, so we would recommend that all students apply for accommodation on-campus at Student Village.</p>

### Visa Requirements

Are exchange students required to obtain a student visa?	<p>Yes. Please see details on Immigration New Zealand's website:  <a href="https://www.immigration.govt.nz/new-zealand-visas/options/study">https://www.immigration.govt.nz/new-zealand-visas/options/study</a></p>
Are exchange students allowed to work?	<p>Please refer to Immigration New Zealand's website above and make sure that you read the Student Visa Guide carefully.</p>

## Medical and Travel Insurance

<p>Compulsory medical and travel insurance</p>	<p>Exchange students <b>must</b> have appropriate and current medical and travel insurance while studying in New Zealand. This insurance <b>must meet requirements set by the New Zealand government under the NZ Ministry of Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021.</b> (<a href="https://www.nzqa.govt.nz/providers-partners/education-code-of-practice/">https://www.nzqa.govt.nz/providers-partners/education-code-of-practice/</a>)</p> <p>See detailed information about insurance at:  <a href="https://www.canterbury.ac.nz/international/how-do-i-enrol/prepare-for-your-move-to-nz/insurance/">https://www.canterbury.ac.nz/international/how-do-i-enrol/prepare-for-your-move-to-nz/insurance/</a></p> <p>Studentsafe-University insurance is the University's current default insurance cover which meets the standards of the New Zealand Code of Practice for the Pastoral Care of International Students. Exchange students can purchase Studentsafe-University cover when they complete their enrolment in person on campus. If exchange students hope to utilise an alternative insurance policy, they must apply to the Enrolment team at the University to have the cover assessed <b>at least four weeks before enrolment</b> to determine whether it meets NZ government requirements. The application form for insurance assessment is available on the web page above. It is important to note that <b>many overseas insurance policies do not meet NZ requirements and students need to be aware that a policy required by their home university or issued in their home country may not necessarily meet NZ requirements and that purchase of the default insurance at enrolment may be required.</b></p> <p>See Medical and Travel Insurance website above for incoming students for full details about insurance such as the Studentsafe-University policy and minimum insurance requirements.</p>
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## Fees and Costs

<p>Accommodation</p>	<p>See fees on the web page of the accommodation offer for exchange students:  <a href="https://www.canterbury.ac.nz/life/accommodation/international/exchange/">https://www.canterbury.ac.nz/life/accommodation/international/exchange/</a></p>
<p>Living costs</p>	<p>Living costs may vary depending on your accommodation and lifestyle choices, but you should, in general, budget for at least NZ\$7,500 for a one-semester exchange. Note that the information about living cost above is subject to review and may change for 2022 and 2023.</p>
<p>Food / Meals</p>	<p>Meal plans are available at some of the on-campus accommodation facilities. You can visit the individual web page of these facilities to find out the costs of the meal plans.</p>
<p>Academic expenses</p>	<p>Students should budget for the costs of field trips (if field trips are included as part of their courses), books, stationery and other course-related costs.</p>
<p>Insurance</p>	<p>See the information on medical and travel insurance above.</p>
<p>Administration Fee</p>	<p>This fee is waived if you complete your international enrolment by the due date.</p>
<p>Visa</p>	<p>Any applicable visa application fees.</p>