

DESCRIPTION OF MAJOR AND MINOR CURRICULUM CHANGES

REFERENCE CHART: CLASSIFICATION OF MAJOR AND MINOR CHANGES

CSTS FORM	MAJOR CHANGE	MINOR CHANGE
Course Creation	✓	
Course Deletion	✓	
Course Revision: <ul style="list-style-type: none"> ▪ Title ▪ Academic Units ▪ CEAB Units ▪ Term ▪ Prerequisites ▪ Corequisites ▪ Exclusions ▪ Description 	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓ ✓ ✓
Introduction of a New Option within a Program	✓	
Deletion of an Option within a Program	✓	
Revision to an Existing Program or Option	✓	✓

REMINDERS FOR THE 2010/11 CURRICULUM AND ACADEMIC CALENDAR:

- Please review the accreditation pages to check that AU and CEAB units are correctly display and that “not offered” courses are listed. Accreditation pages can be found at: <http://appsci.queensu.ca/calendar/2009-10/accreditation/>
- It is the responsibility of the Department to verify degree prerequisites, prerequisites, corequisites and exclusions are listed correctly on PCICS.
- For Arts and Science (ASC) courses that your Department uses as part of their curriculum, it is your Department’s responsibility to contact the applicable ASC department to track changes and make any necessary curriculum changes by the deadlines set.
- Under the ‘Degree Programs’ section of the calendar (both online and in the Advisor’s Reference Version), terms (F, W, FW, F/W, etc.) will not be displayed in the technical elective portion. Note: this will eliminate a number of “minor” curriculum submissions.