

Requirements and Fees

The requirements for a Faculty of Engineering and Applied Science QUIP Professional Internship are as follows:

1. You must register in the QUIP program; registration can happen any time within your second or third year of study.
2. You must be in good academic standing to undertake an internship. The minimum ECGPA (Engineering Cumulative GPA) requirement at the time of application is 1.90, and the minimum ESGPA (Engineering Sessional GPA) is 2.0.
3. If you receive and choose to accept an internship offer, you must enroll in up to four Internship courses, depending upon the duration and timing of your internship (APSC 301-304). You will pay tuition fees and receive academic credit for these courses, making you eligible for the Professional Internship degree designation and full-time student status while on internship.
4. To receive a Professional Internship designation on your degree, you must spend a minimum of 12 consecutive months and a maximum of 16 consecutive months on internship.
5. You must fulfil the requirements stipulated by your Employment contract, as well as the requirements stipulated by your Academic Internship courses, listed in the FEAS calendar.

***Please note* While on internship you agree that you can only take a maximum of one online course per term, upon written request and approval from the coordinator**

Internship Fees for Courses

While QUIP is an optional program to participate in, it remains an academic internship that is a formal part of a Queen's degree. The internship course structure enables the internship to be recognized as a 'Bachelor of Applied Science with Professional Internship' degree designation on the transcript and the degree.

Because QUIP is academically linked, it allows interns to remain Queen's students during the internship. This has a number of benefits with regards to OSAP, insurance, awards, etc. The tuition fees associated with the internship courses also cover the cost of administering the program and academic advising.

Course Enrolment

If you have accepted an internship position, the QUIP Assistant will add you into the QUIP courses necessary for your program and will drop your core courses in July. All courses taken for QUIP work towards the Degree Designation "With Professional Internship" that will be on your transcript. The hours worked during the Internship may contribute to your P.Eng depending on the nature of your work.

Fee Payments

Tuition is for the current year and is charged at Domestic and International fee amount per unit. [See the Office of the Registrar website for a listing of all fees.](#)

12-Month Internship Courses (Summer start)	12-Month Internship Courses (Fall start)	16-Month Internship Courses
APSC 301 (Summer) - 3.5 units - No tuition fee	APSC 302 (Fall) - 3.5 units - Tuition fee	APSC 301 (Summer) - 3.5 units - No tuition fee
APSC 302 (Fall) - 3.5 units - Tuition fee	APSC 303 (Winter) - 3.5 units - Tuition fee	APSC 302 (Fall) - 3.5 units - Tuition fee
APSC 303 (Winter) - 3.5 units - Tuition fee	APSC 304 (Summer) - 3.5 units - No tuition fee	APSC 303 (Winter) - 3.5 units - Tuition fee
		APSC 304 (Summer) - 3.5 units - No tuition fee

Note: Final Reflection Questions and a **Final Report or Seminar Option** must be completed following the internship to meet the academic requirements of the program. Further details will be supplied in the pre-departure materials should you receive and accept an internship.

Contact Information:

QUIP Coordinator team: quip@queensu.ca

For more information about QUIP, please visit the [Career Services QUIP page](#).

For Engineering-specific advising and support contact Corporate Relations Career and Education Team: careercomms.eng@queensu.ca